

COVID-19 Conditions of Access to Municipal Construction Site

1 GENERAL RULES

Some important COVID-19 risk information includes how it is spread and what can increase the risk of a worker becoming infected. COVID-19 can be spread at the workplace in two main ways:

1. person to person – by people who are in close contact
2. by surfaces or objects – when people touch their face with contaminated hands

Due to provincial constraints, the Town of Hawkesbury has enacted the following rules in regard of access to municipal construction site:

- The following individuals are not permitted to access the site:
 - Anyone who is sick or has any of the following symptoms: fever, cough, sore throat, runny nose, shortness of breath, difficulty breathing, headache.
 - Anyone who has recently returned from traveling outside of Canada, in the past 14 days.
 - Anyone who has knowingly been exposed to or been in contact with anyone who has tested positive for COVID-19, in the past 14 days.

2 CAPACITY & EXPOSURE

The maximum number of people allowed in the same closed area is 10 and in outdoor area is 25. The organization should designate someone at each entrance for ensuring capacity limits are not exceeded and that physical distancing is maintained.

Potential exposures for construction workers: On construction sites, workers could be exposed to infectious diseases through the following activities:

- Working in close proximity to others.
- Close contact with others during delivery of material and equipment.
- Exposure to contaminated areas in the cab when using a shared vehicle or piece of operating equipment.
- Touching possibly contaminated items during the course of the work, for example:
 - Tools and equipment
 - Construction materials and supplies
 - Pens when signing for pickups or deliveries
 - Electronic screens on devices like cell phones
 - Common surfaces such as handles on the entry door at facilities

3 ORGANIZATION RESPONSIBILITIES

- The constructor is responsible for ensuring capacity limits are not exceeded and that physical distancing is maintained.
- The organization is responsible for following all applicable health and safety regulations and ensuring that all people present are adhering to COVID-19 regulations.
- The organization is responsible for risk assessment and screening questions for each worker upon entering the site.
- The organization is responsible for screening list, for the purposes of contact tracing. The organization must maintain a list with names, contact information of all workers and **keep the record for at least 30 days** in order to be able to provide that information to the Town as needed for the purposes of contact tracing.
- A well-maintained hand-washing facility helps eliminate infectious diseases and keeps workers safe from some of the toxic dusts and chemicals often found on construction sites. The constructor must provide the following:
 - Clean-up facilities equipped with no fewer washbasins than half the number of toilets.
 - Hot and cold running water where reasonably possible.
 - Either paper towels and waste receptacles or a hand dryer.
 - Soap and water or alcohol-based (minimum 60%) hand sanitizer that can be used without water and paper towels.
- Protective equipment (including personal protective equipment (PPE) and community protective equipment) should be relied on only where engineering and administrative controls do not sufficiently reduce the risk to workers.
- Cleansing the hand tools that workers will be touching is strongly recommended. Any shared/owned equipment must be sanitized between each use. The contractor must provide sanitizing products.
- Anyone who becomes ill or exhibits possible COVID-19 symptoms must notify the Town of Hawkesbury.

The Town of Hawkesbury COVID-19 Conditions of Access be followed at all times, failure to comply will result in immediate removal from the site, and review of future contract allowance. The contractor agrees that by visiting any Town of Hawkesbury owned properties, the renter voluntarily assume all risks including any risk of injury, loss, damage and possible exposure to a communicable disease including COVID-19.

I have read, understood and agree to all the Conditions of access listed above.

Name of the company: _____

Name of the person in charge of screening: _____

Contractor Signature: _____

Date: _____