

## CORPORATION OF THE TOWN OF HAWKESBURY

### BY-LAW 73-2021

#### A By-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters

**REFERENCE:** Section 69, Chapter 13, Subsection 1 of the Planning Act, R.S.O. 1990.

**WHEREAS** Section 69 of the Planning Act, Chapter 13, R.S.O. 1990, empowers the Council of a municipality to pass a by-law establishing a tariff of fees for the processing of applications made in respect of planning matters which tariff shall be designed to meet only the anticipated cost to the Corporation;

**AND WHEREAS** the Corporation of the Town of Hawkesbury has passed By-law 60-2020 consolidated with By-law No. 51-2009 and By-law No. 04-2017 which prescribes a tariff of fees for the processing of certain applications made in respect of planning matters and the Council of the Town of Hawkesbury deems it necessary and expedient to revise the said by-law.

**NOW THEREFORE** the Council of the Corporation of the Town of Hawkesbury hereby enacts as follows:

1. **THAT** a tariff of fees is hereby established for the processing of applications made in respect of planning matters as set out in the Schedule "A" hereto attached and forming part of this by-law.
2. **THAT** an applicant shall be required to meet only the anticipated cost of the Town for the processing of an application which shall include, but shall not be limited to, surveyors fees, legal fees, consultant fees including administration staff time and other associated costs needed to carry out the review of the application in question, in addition to all post notification as is required under the provisions of the Planning Act and its regulations thereto.
3. **THAT** the processing of any application shall only begin once the applicable fees are paid in full.
4. **THAT** all applicants shall pay to the Municipality an amount equal to all legal, engineering and planning fees and all other disbursements incurred by the Municipality for advice, review of plans and files, and the like, as well as for the updating of the Zoning By-law, if required.
5. **THAT** should the Zoning and/or Official Plan amendment application requires an Ontario Municipal Board hearing, the applicant shall pay the O.M.B. application fees as established by O.M.B. from time to time. In the event the Town attends the O.M.B. hearing on behalf of the applicant to defend the Official Plan or

Zoning by-law or other Page 12 related planning matters, the applicant shall deposit to the Town an amount of \$10,000.00 for all professional and administrative fees.

6. **THAT** By-law 60-2020 consolidated with By-law No. 51-2009 and By-law No. 04-2017 is hereby repealed.
7. **THAT** this by-law shall come into force and effect on the date of its adoption.

**READ A FIRST, SECOND AND ADOPTED UPON THIRD READING THIS 13<sup>rd</sup> DAY OF DECEMBER, 2021.**

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**Paula Assaly, Mayor**

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**Myriam Longtin, Clerk**

## SCHEDULE "A" PLANNING FEES, BY-LAW NO. 73-2021

DESCRIPTION	EFFECTIVE DATE	FEES
Sales of OP, Zoning By-law Schedules and civic address map: Format: Small (11X17) Large( 2'X3')	January 1 <sup>st</sup> 2022	\$15.00 \$30.00
Basic OP amendment (Modification of the designation. Development less than 1858m' or 20 dwelling unit or block)	January 1 <sup>st</sup> 2022	\$3 250.00
Major OP amendment (Creation of new policy. Development in excess of 1858m' or 20 dwelling or block)	January 1 <sup>st</sup> 2022	\$5 500.00
Basic Zoning amendment (modification to provisions and boundary)	January 1 <sup>st</sup> 2022	\$3 250.00
Major Zoning amendment (requires an OP amendment and development in excess of 1858m' or 20 dwelling units and any application other than a basic amendment)	January 1 <sup>st</sup> 2022	\$5 500.00
Temporary Zoning By-Jaw amendment	January 1 <sup>st</sup> 2022	\$3 250.00
Removal of Holding provision	January 1 <sup>st</sup> 2022	\$1 600.00
Minor Variance	January 1 <sup>st</sup> 2022	\$1 000.00
Submission of an application of a draft plan of subdivision	January 1 <sup>st</sup> 2022	\$150/dwelling unit or block min. \$4 250.00
Revision of a draft plan of subdivision after issuance of a decision by the approval authority	January 1 <sup>st</sup> 2022	\$120/unit min. \$2 600.00
Re-submission of a draft plan of subdivision following the lapse of approval:	January 1 <sup>st</sup> 2022	\$55/dwelling unit or block Min. \$2 650.00

## SCHEDULE "A" PLANNING FEES, BY-LAW NO. 73-2021

DESCRIPTION	EFFECTIVE DATE	FEES
Subdivision agreement preparation fee	January 1 <sup>st</sup> 2022	\$1100 + \$2600 for on-site supervision
Applications to Council for an exemption of condominium plan	January 1 <sup>st</sup> 2022	\$3 700.00 + all professional fees
Plan of condominium	January 1 <sup>st</sup> 2022	\$150/dwelling unit or block Min. \$3 700.00
Part Lot Control	January 1 <sup>st</sup> 2022	\$385.00 + all legal fees
Consent and Severance application	January 1 <sup>st</sup> 2022	\$745.00
Encroachment agreement	January 1 <sup>st</sup> 2022	\$385.00 + all legal fees
Site Plan Agreement	January 1 <sup>st</sup> 2022	\$2 600.00 + Deposit : \$2 000.00 + all professional fees
Site Plan Agreement – Amendment	January 1 <sup>st</sup> 2022	\$1 000.00 + Deposit : \$2 000.00 + all professional fees
Administrative fees (applicable when requesting an invoice payment)	January 1 <sup>st</sup> 2022	15%