

THE CORPORATION OF THE TOWN OF HAWKESBURY

By-law N° 59-2019

A by-law to impose fees for services rendered by the Town (consolidated with By-law N° 40-2020)

WHEREAS under section 391 (1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 a municipality may impose a fee for services or activities provided or done by or on behalf of any person, and;

WHEREAS it is deemed expedient to revise and update By-law N° 36-2007 and the fees imposed for services or activities rendered by the Town.

NOW THEREFORE, the Municipal Council of the Corporation of the Town of Hawkesbury enacts as follows:

THAT the fees as outlined in Schedules “A”, “B”, “C”, “D”, “E”, “F”, “G” and “H” attached to and forming part of this By-law be imposed for services rendered by the Town unless specifically indicated in the schedules, these fees are not subjected to provincial or federal taxes.

THAT section 6.2 of By-law N° 11-2019 on fire false alarms be replaced by the following:

“**THAT** fees as set out in the Administrative Fees By-law, as amended, be levied against the Owner with respect to the second false alarm within a twelve (12) month period from the date of the first false alarm and for any false alarms within this same twelve (12) month period.”

THAT these fees be reviewed each year and amended as required.

THAT an administration fee of 15% shall be charged on all expenses encountered by the Town for the purpose of enforcing any municipal by-laws or other services rendered and for which these expenses are charged back to the taxpayer.

THAT all administration fees mentioned in the present by-law shall be paid in advance.

THAT this by-law shall be known as the “Administrative Fees By-law”.

THAT By-law N° 36-2007 be hereby repealed.

THAT this by-law shall come into full force and effect upon its passing.

**READ A FIRST, SECOND AND ADOPTED UPON THIRD READING
THIS 12th DAY OF NOVEMBER 2019.**

Paula Assaly, Mayor

Christine Groulx, Clerk

Treasurer's written statement of arrears of taxes on each parcel of land as it appears in the Assessment Roll	\$90.00
Tax certificate	\$90.00
Water meter reading	\$60.00
Returned cheque by a financial institution	\$35.00
Photocopies (all departments)	Per copy \$0.50 Plus taxes

Application, research, encroachment,
work order and any other document

\$90.00

Blue recycling containers (first one
free)

\$15.00
Taxes included

Service of a Commissioner for taking oaths or affidavits except for proof of life for resident	(resident)\$20.00 (non-resident) \$30.00
Burial permit	\$25.00
Burial permit (death occurred outside Hawkesbury- producing Form 17)	\$40.00
Issuance of Marriage Licence	\$130.00
Garage sale permit (for 2 consecutive days)	\$10.00
Appeal on a decision Property Standard, Minor Variances, Taxi, Signs, Domestic animals, Fences Review Committees (amended by By-law N° 40-2020)	\$250.00
Dog licence	(if renewed before March 15 th) \$15.00 (after March 15 th) \$25.00 (issued in November and December, include the following year) \$25.00
Newcomers (with proof of registration in an other municipality)	\$10.00
Replacement of lost dog tag	\$5.00
Kennel	\$450.00
Animal foster home	Application fees \$100.00
Impoundment fees	First day \$80.00 Each day thereafter \$40.00
Registration of exotic animals	\$5.00

Open air burning		
Burning permit		\$35.00
Conference room	Half day	\$60.00
	Full day	\$120.00 Plus taxes
File search		
File search, letter of conformity, Incident confirmation report, etc.		\$90.00
Fire alarm systems-False alarms fees		
		No charge
First false alarm within a 12 month period		\$300.00
Second false alarm within a 12 month period		\$1,000.00
Third and additional false alarms within a 12 month period		
Fire apparatus		
Pumper by the hour		\$550.00
Ladder truck by the hour		\$1,450.00
Ladder truck each additional hour		\$875.00 Plus taxes
Fire extinguisher training		
Per participant (minimum of 8)		\$15.00 Plus taxes
Fire hose inspection	Size 38-45 mm	\$10.00
	Size 65 mm	\$14.00
	Size 100 mm	\$24.00 Plus taxes

Fire watch	Hourly rate	\$200.00 Plus taxes
Required or upon request, includes 1 apparatus and 2 firefighters		
Gas detector calibration		
Mx-4 Industrial Scientific		\$40.00 Plus taxes
Inspection and Follow-up inspection		
		\$150.00
Under 600 sq. meters, not to exceed 2 hours		\$225.00
600-2000 sq. meters, not to exceed 3 hours		\$300.00
Over 2000 sq. meters, not exceed 5 hours		\$75.00
Additional hourly rate (when standard time is exceeded)		\$50.00
Occupant load		\$150.00
Compliance letter / LLBO Inspection/ Special occasion/Permit inspection		\$89.00 Plus taxes
Licensed Day Care inspection		
Other inspections		
Inspection for liquor licence application		\$150.00
		\$100.00
Inspection of refreshment vehicle or food truck (known as chip wagons)		Plus taxes

Carbon monoxide and smoke alarm program	
	\$60.00
Installation of a battery operated smoke alarm	\$85.00
Installation of a battery operated combo smoke an CO alarm	\$5.00
Battery 9 volts	\$5.00
Battery 2 X 2 AA 1.5 volt	\$80.00
Installation of a 10 year-Lithium battery operated smoke alarm	\$95.00 Plus taxes
Installation of a 10 year-Lithium battery operated combo smoke and CO alarm	
SCBA Bottle refill	
30 minutes	\$7.50
45 minutes	\$8.50 Plus taxes
Professional firefighters	
First hour	\$93.30
Every hour after 1 st hour rounded up to half hour	\$69.98
Communication officers	
First hour	\$66.13
Every hour after 1 st hour rounded up to half hour	\$49.60

Volunteer Firefighters	
First hour	\$45.79
Every hour after 1 st hour rounded up to half hour	\$30.53
Each hour during nine (9) declared holidays	\$45.79
Each hour during three (3) declared holidays	\$61.05
Fire watch costs	
Hourly rate	\$200.00 Plus taxes

Advance bunker gear equipment cleaning	
Per suit	\$55.00 Plus taxes
Chain saw blades and fuel	\$56.25
Ventilation saw chain	\$500.00
Air bottle refills	\$16.00
Air bottle hydrostatic test (if required) (per bottle)	\$48.69
Fire apparatus (rate per hour)	\$500.00 Plus taxes
Arial truck	
First hour	\$1,450.00
Each additional hour	\$875.00 Plus taxes
Class "A" Foam cost per pail (5 gallons)	\$131.25 Plus taxes

Special cleaners for FD equipment

Truck soap	\$66.74
Truck wax and repair product	\$93.50
Truck degreaser soap	\$76.19
Bunker gear cleaning soap	\$81.19
SCBA soap	\$76.45
Dry sprinkler powder aerosol (DSPA) Bomb (per unit)	\$1,368.75
Absorbent	\$58.75
44 L	\$25.63
5 lbs	\$180.00
Extinction foam	Plus taxes
20 L	

Exclusive use of pool including two lifeguards	\$106.00/hour Additional lifeguard \$31.00/hour
Hospital	\$63.00/hour
Corridor	\$26.00/hour
ORCA swimming club	\$67.00/hour
Schools	\$67.00/hour
Private lessons	\$26.10/0.5 hour
Semi-private lessons	\$20.00/0.5 hour Taxes included
Multi-room at the Robert Hartley Sports Complex	General public \$20.00/hour - court \$90.00/hour – room
	Association & local schools \$10/hour – court \$60.00/hour – room
	Rental by business \$1,266 for 8 hours (if overnight closure is required, cost be the hour for numbers of hours) Taxes included
Community Hall at the Robert Hartley Sports Complex	Meeting / assemblies for non-profit \$0.00 for 1 to 3 hours
	Weekly activities for non profit \$20.00/hour
	Private rental \$30.00/hour
	Aqua and ice celebrations \$0.00 to 1 to 3 hours
	Non-profit events no bar service \$152.00 for 8 hours
	Non-profit events with bar service \$233.00 for 8 hours

	Fund raising no bar service \$0.00 for 8 hours
	Fund raising with bar service \$81.00 for 8 hours
	Private event no bar service \$203.00 for 8 hours
	Private event with bar service \$284.00 for 8 hours Taxes included
Ice rinks at the Robert Hartley Sports Complex	Association \$144.00/hour Schools \$76.00/hour Minor hockey \$119.00/hour Hawkesbury Hawks – practices \$120.50/hour Hawkesbury Hawks – games \$145.80/hour Last minute rentals (96 hours) \$97.00/hour Day rental (7 a.m. to 5 p.m.) \$118.00/hour Night and week-end rentals (after 5 p.m.) \$196.00/hour Adult tournaments \$172.00/hour Minor hockey tournaments \$132.00/hour Ice celebrations \$122.00/hour Tradeshow on slab \$1,246.00/hour Show on slab \$1,169/hour Taxes included
Parks	Non-profit – always free
	Baseball / soccer field Adult general \$20.00/hour
	Week-end rental \$240.00 for 3 days (Saturday & Sunday – free Friday night)
	Booths at Pioneers' Place General public \$500.00 / 3 months

	Booths at Pioneers' Place Non-profit Free 2 days 3 months – on demand	
	Confederation Park General public – no electricity \$20.00/hour Confederation Park General public – standard electricity \$30.00/hour \$150.00 for 8 hours (5 hours charged + 3 free)	
	Confederation Park Non-profit – no electricity free 1 hour Confederation Park Non-profit – standard electricity \$20.00/hour \$100.00 for 8 hours (5 hours charged + 3 free) Taxes included	
Cleaning of gazebo before event		\$20.00 Rental of chairs \$1.00 each Rental of tables \$4.00 each Taxes included
Parking pass	Resident (initial issuance) Non-resident (per season) Day pass Replacement of lost or damage parking pass	\$5.00 \$100.00 \$10.00 \$5.00 Taxes included
Boat mooring at Confederation Park		24 hours \$15.00 Taxes included
	RV's overnight parking	24 hours \$25.00 Taxes included

* Rentals for a majority of participants under the age of 15 are not taxable

Labour	Hourly rate as per collective agreement and salary scale in effect plus 20% benefits
	Plus taxes
Machineries	
Loader L4	\$98.55/hour
Loader L5	\$98.55/hour
Inter	\$58.95/hour
Pick up	\$15.90/hour
Step Van	\$15.90/hour
Backhoe	\$49.50/hour
Cannox welder	\$21.30/hour
Generator	\$48.00/hour
Bucher S3	\$149.00/hour
Hot Box	\$42.70/hour
Rouleau	\$42.70/hour
Compressor	\$17.85/hour
Kubota	\$25.40/hour
Screco	\$49.34/hour
Traffic lights	\$12.00/hour
	Plus taxes

Fees to thaw private water services for a job starting during normal business hours. Minimum one hour and fees are rounded to the next half hour	\$147.02 Taxes included
Fees to thaw private water services after normal business hours. Minimum three hours and fees are rounded to the next half hour.	\$339.37
The following hours shall be charged at the hourly rate for normal business hours.	\$147.02 Taxes included
Fees for filling up a tanker from the water filtration plant	Tank of <5,000 IG \$75.00 Tank of >5,000 IG \$140.00 Taxes included

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**SCHEDULE “A”
of
By-law N° 59-2019

Finance**

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**SCHEDULE “B”
of
By-law N° 59-2019**

Planning

SCHEDULE "C"
of
By-law N° 59-2019
Technical Services

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SCHEDULE "E"
of
By-law N° xx-2019
Fire Department

SCHEDULE "D"
of
By-law N° 59-2019

Clerk and Enforcement Departments

SCHEDULE "E"
of
By-law N° 59-2019
Fire Department

SCHEDULE "F"
of
By-law N° 59-2019

**Recreation and Tourism
Department**

SCHEDULE "F"
of
By-law N° xx-2019

**Recreation and Tourism
Department**

**SCHEDULE "G"
of
By-law N° 59-2019**

Public Works

**SCHEDULE "H"
of
By-law N° 59-2019**

Environment