



Corporation de la ville de
Hawkesbury

Corporation of the Town of
Hawkesbury

Comité des Services de gouvernement
général

General Government Services
Committee

Le mercredi 13 janvier 2016

Wednesday, January 13, 2016

13h00

1:00 p.m.

Salle du conseil

Council Chambers

PAGES

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|-----|---|--|
| 1. | <u>Ouverture de la réunion</u> | <u>Opening of the meeting</u> |
| 2. | <u>Adoption de l'ordre du jour</u> | <u>Adoption of the agenda</u> |
| 3. | <u>Divulgations de conflits d'intérêts</u> | <u>Disclosures of conflicts of interest</u> |
| 4. | <u>Visiteurs</u>
Aucun | <u>Visitors</u>
None |
| 5. | <u>Administration</u> | <u>Administration</u> |
| 5.1 | Suivi des dernières réunions (si nécessaire) | Follow-up on last meetings (if needed) |
| 6. | <u>Finance</u> | <u>Finance</u> |
| 6.1 | Dossier de fin d'année et auditeurs
- Inventaire (produits chimiques, sel, compteurs d'eau, etc...);
- Banques de maladie et vacance (incluant bibliothèque);
- Rétroactivité pour SCPF (incluant bibliothèque). | Year-End and Auditors
- Inventory (chemicals, salt, water meters, etc...);
- Sick leaves and holidays banks (including library);
- Back-pay for CUPE (including library). |
| 6.2 | Mise à jour :
- Délai pour les taxes enregistrées pour le 269-271 Kipling;
- Frais d'usagers pour le 293 Régent; | Update:
- Delay for registering taxes for 269-271 Kipling;
- User fees for 293 Regent; |

	- Propriété enregistrée.	- Registered property.	
6.3	Budget 2016 (budget en capital)	Budget 2016 (capital expenditures budget)	
6.4	Taxes à annuler, réf. : Ministère des Ressources naturelles	Taxes to be cancelled, Re : Ministry of Natural Resources	
6.5	Budget 2016, réf. : Embauche des étudiants et dons	Budget 2016, Re : Hiring of students and donations	
6.6	Institution financière, réf. : Appel d'offres	Financial institution, Re : Call for proposals	
6.7	ComZac, réf. : Présentation du rapport annuel 2015 et budget 2016	BIA, Re. : Presentation of 2015 annual report and 2016 budget	1
7.	<u>Grefe</u>	<u>Clerk</u>	
7.1	Archives et numérisation des documents	Archives and digitalisation of documents	
8.	<u>Ressources humaines</u>	<u>Human Resources</u>	
8.1	Santé et Sécurité au travail (si nécessaire)	Health and Safety (if required)	
8.2	Équité salariale	Pay equity	
8.3	Espace de travail pour le service des ressources humaines	Office space for human resources department	
8.4	Mise à jour de la rencontre du consortium des comtés, réf. : Assurance collective	Update on the counties consortium meeting, Re: Group insurance	
8.5	Embauche d'un commis sur appel, réf. : Vacances et absences	Hire of an on-call clerk, Re; Holidays and absences	
9.	<u>Application des règlements</u>	<u>By-law Enforcement</u>	
	Aucun sujet.	No subject.	
10.	<u>Période de questions</u>	<u>Question Period</u>	
11.	<u>Autres sujets</u>	<u>Other items</u>	

12. Huis clos

12.1 Personnel (si nécessaire)

13. Ajournement

Closed Meeting

Personnel (if required)

Adjournment

Budget

205. (1) A board of management shall prepare a proposed budget for each fiscal year by the date and in the form required by the municipality and shall hold one or more meetings of the members of the improvement area for discussion of the proposed budget. 2002, c. 17, Sched. A, s. 40 (1).

Council to approve

(2) A board of management shall submit the budget to council by the date and in the form required by the municipality and the municipality may approve it in whole or in part but may not add expenditures to it. 2001, c. 25, s. 205 (2); 2002, c. 17, Sched. A, s. 40 (2).

Limitations

(3) A board of management shall not,

- (a) spend any money unless it is included in the budget approved by the municipality or in a reserve fund established under section 417;
- (b) incur any indebtedness extending beyond the current year without the prior approval of the municipality; or
- (c) borrow money. 2001, c. 25, s. 205 (3).

Limitations on power

(4) Section 65 of the *Ontario Municipal Board Act* and section 401 of this Act apply to the municipality's approval under clause (3) (b) in the same manner as if it were incurring a debt of the municipality. 2001, c. 25, s. 205 (4).

Notice

206. A board of management shall give reasonable notice to the general membership of the improvement area of a meeting to hold a vote under clause 204 (3) (b) or for the purposes of a discussion under subsection 205 (1). 2001, c. 25, s. 206; 2002, c. 17, Sched. A, s. 41.

Annual report

207. (1) A board of management shall submit its annual report for the preceding year to council by the date and in the form required by the municipality and the report shall include audited financial statements. 2001, c. 25, s. 207 (1).

Auditor

(2) The municipal auditor is the auditor of each board of management and may inspect all records of the board. 2001, c. 25, s. 207 (2).