



THE CORPORATION OF THE TOWN OF HAWKESBURY

Recreation and Culture Services Committee

Wednesday, September 13, 2017

1:15 p.m.

MINUTES

PRESENT:

Council

Councillors: André Chamailard, Yves Paquette, Jeanne Charlebois, Mayor and ex-officio member.

Resource persons

Nicole Trudeau, Manager of Recreational, Community and Cultural activities.
Robert Prévost, Interim Municipal Building Superintendent.
Guillaume Boudrias, Project Manager, Civil Engineering.
Lucie Trudeau, Clerk-typist II.

1. Opening of the meeting

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved that this meeting be declared open at 1:16 p.m.

2. Adoption of the agenda

Moved by Jeanne Charlebois
Seconded by Yves Paquette

Be it resolved that the agenda be adopted after the addition of the following items:

4.1 *Maison de l'île* Construction Work

- 7.8 Rink Plexiglas and Ice
- 10.4 Recreation Budget GL

Carried.

3. Disclosures of conflicts of interest

None.

4. Visitors

4.1 Maison de l'île Construction Work

Guillaume Boudrias explains certain difficulties with the work being done at the *Maison de l'île*.

It was also discussed that Mr. Timbers should confirm the moneys remaining in the budget for this purpose.

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved that only the work being done by ASCO regarding the stone can be invoiced to the City of Hawkesbury. The *Maison de l'île* has received a grant from the government for stone repointing.

Any additional work decisions will be passed to Mr. Miner, Building Officer with the City of Hawkesbury and will work in conjunction with Robert Prévost as the interim Municipal Building Superintendent.

Any needs for the services of an architect will be directed to Mr. Racine with G.L. Richard in Hawkesbury.

Carried.

5. Recreation

5.1 Sale of Obsolete Items

Moved by Jeanne Charlebois
Seconded by Yves Paquette

Be it resolved that select items that are no longer being used (cash registers, sound systems, speakers and the like) be made available for purchase.

Carried.

5.2 Discussion – Grant Availability for Parks, Festivals – Provide Information

Mrs Jeanne Charlebois received information that she forwarded to Mr. Yves Charlebois regarding availability of certain grants for the upcoming year. She also added that Nicole Trudeau and Yves Charlebois are to work together on the Bike Fest 2018 for the Celebrate Ontario Grant application.

5.3 Report – Autumn Activities

Nicole Trudeau presents the fall 2017 schedule. Mrs. Jeanne Charlebois would like to know the number of registrations for the Aquafit class. She also requests that the employees that work at the information desk wear name tags.

5.4 Main Street Closure for Halloween

This year the event is being held on September 27, 2017. There are sufficient volunteers and OPP available for the road closure on Main Street from Dunn's Restaurant to the Jean Coutu Pharmacy.

If the weather is unfavorable, the event will take place in the Multifunctional Room.

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved to recommend to council the road closure for Halloween activities on Main Street from Dunn's Restaurant to the Jean Coutu Pharmacy.

6. Sports Activities

6.1 Report – Golf Tournament and Western Festival

Yves Paquette updates the committee with a report of the Golf Tournament and the Western Festival. Two events held this summer.

6.2 Report – Canada Day and Summer Camp

Nicole Trudeau updates the committee regarding the Canada Day celebrations and the Summer Camp provided by *100% Actifs* this summer. A full report is available in the Agenda document. Mrs. Charlebois points out that the Kraken event should not have been scheduled to pass in front of City Hall during the flag raising ceremony.

6.3 Report – Field Day

Nicole Trudeau reports that this year the event was held at the Sports Complex due to bad weather. Next year it is scheduled to take place at Old Mill Park. A

full report is available in the Agenda document.

6.4 Report – Bike Fest 2017

Nicole Trudeau confirms that all bars were not very lucrative during the daytime. The locations were not at issue. A full report is available in the Agenda document.

Mrs. Jeanne Charlebois notes that too many people were walking around with beer cans. All bars should serve the beer in a glass.

6.5 Soccer Pro 17

Nicole Trudeau has met with the soccer parent volunteers to negotiate the possibility of taking back some of the soccer responsibilities. The Town of Hawkesbury should support local associations. See list of responsibilities that Nicole Trudeau recommends that the Town take back in the Agenda document.

7. Recreation Facilities

7.1 Pricing Study for Pool and Rink

After Philippe Timbers has reviewed the information, the pricing study will be printed in colour and distributed to the Council members.

7.2 Confederation Park Horseshoe Area

The Legion is always being denied tournament opportunities due to the terrain that does not meet regulation specifications.

Moved by Jeanne Charlebois
Seconded by Yves Paquette

Be it resolved to recommend to council that the Legion may use a designated area in Confederation Park for their upcoming district tournament being held on June 9, 2018.

Carried.

7.3 Pool Report – Closure and Maintenance

Nicole Trudeau provides an update of the pool condition regarding current leaks and repairs. The maintenance staff will be trained on various issues for pool maintenance.

7.4 Rink Dehumidifier

The rink dehumidifier is currently faulty. The Hawks have underlined this difficulty. We are working on correcting this issue.

7.5 Report – Ice Booking (Two High Schools)

The ESCRH is having difficulty booking ice due to the irregularity of their schedule. However we can accommodate them on another level with student volunteer hours at the complex and instructor in training programme that they offer. This can also be a pool of future employees.

7.6 Satellite Office and Storage in the Sports Complex

We have a great opportunity to provide a satellite office for Lalonde Physio who presently provides rehabilitation classes at the Sports Complex. There are two possible offices for them to rent in the Complex.

There could be a conflict of interest simply because Lalonde Physio is not a Hawkesbury business.

7.7 ORCA Presentation

This presentation should go directly to Council.

7.8 Rink Plexiglas and Ice

To meet the CSA standards, the Hawks have requested to change the plexiglas around the rink by increasing it by two feet in height. It should be changed to the proper height.

Philippe Timbers will be asked to look into this year's budget to see if there are still moneys available as well as possible grant options.

The Council should demonstrate that a solution is forthcoming.

8. Culture

None.

9. Questions / Comment Period

Mrs Jeanne Charlebois asks the progress of the Souvenir Magazine and is informed that it is at the proof reading stage.

10. **Various**

10.1 **Cost of Police Services**

Before discussing this topic, Mrs. Jeanne Charlebois would like the debriefing meeting to take place.

10.2 **CMHA East - Correspondence**

The request for Sports Complex passes in the amount of \$120.00 in approved.

10.3 **Celebrate Ontario Grant - Tourism**

Looking into grant possibilities for upcoming events such as the Bike Fest 2018 and next year's Western Festival.

10.4 **Recreation Budget GL**

Next year's budget planning will be simplified by creating GL expenditure to assign specific moneys and to track what money is needed/spent (in kind and cash). Nicole Trudeau offers to hold an extraordinary recreation committee meeting to discuss the budget only. Council members request that she send an email instead.

11. **In-Camera Meeting**

None.

12. **Ajournment**

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved to adjourn the meeting at 3:25 p.m.

Carried.

André Chamaillard
Presiding Officer



Nicole Trudeau
Manager of Recreational, Community and
Cultural activities

Date

October 4, 2017

Date